

Expectations for:
Proposal Kick-off Meeting
November 2, 2022



**We are excited to have everyone online for Wednesday's meeting.
Below are the expectations for this session
so that we can ensure success.**

1. Agenda

Given that we only have 90 minutes for this meeting, staying on track will be critical.

- 9:00-9:30 SWOT Brainstorm
- 9:30-9:45 Draft Proposal Timeline
- 9:45-10:15 Resource Discussion
- 10:15-10:30 Any Additional Issues

2. Advance Work

As we get ready for this kick-off meeting, please be prepared to share your thoughts on:

- Anticipated challenges with this project
- What sets us apart
- The role you see yourself playing

3. Active

This is going to be a very interactive session. We expect a lot of feedback throughout the meeting. Please have your cameras on and be ready for an energetic exchange.

Looking forward to seeing you Wednesday!

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